

Tel : 054 833 9500
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97 Oranje Street
Groblershoop
8850

Dear Sir / Madam

QUOTATION PPE 07/2025-2026

REQUEST FOR QUOTATION: RFQ DESCRIPTION: THE SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR TECHNICAL DEPARTEMENT - !KHEIS LOCAL MUNICIPALITY

SPECIFICATIONS: The proposed project will consist of.

Scope of work: The successful bidder will be required to supply and deliver of Personal Protective Equipment.

:: Branding of Protective Clothing with the official !Kheis Municipality logo on the front and the words !Kheis Local Municipality printed on the back and reflective strips on arms and legs for visibility. Beneficiaries: 51 employees. "Each employee will receive two units of protective clothing and one pair of safety boots."

Technical Specifications – Protective Clothing and Boots size breakdown:

SAFETY CLOTHING		BOOTS	
Size	Quantity	Size	Quantity
28	2	3	1
30	0	4	1
32	8	5	5
34	8	6	15
36	36	7	18
38	22	8	4
40	2	9	3
42	12	10	2
44	4	11	1
46	2		
48	4		
54	2		

Supply and Delivery of PPE for the Technical Department

- Background: The Technical Department staff require PPE to ensure staff safety while at work.

- Beneficiaries: 51 employees.

"Each employee will receive two units of protective clothing and one pair of safety boots."

- Delivery Requirements: All PPE must be delivered in full at !Kheis Local Municipality.

Equipment Required:

- Protective clothing: 102 units (2 per employee).

- Heavy-duty, durable, two piece design.
- Branding: Front - !Kheis Local Municipality logo.
- Back – Words "!Kheis Local Municipality".
- Reflective strips on arms and legs for visibility.

- Safety boots: 51 pairs (1 per employee).

- Industrial grade with reinforced toe protection and slip-resistant sole.

- Protective Eyewear: 102 units.

- Durable, anti-scratch, anti-fog protection for fieldwork.

- Protective Gloves.

- Sanitation Workers – 30 pairs (heavy-duty gloves).
- Mechanical Workers – 70 pairs (durable gloves).

- Dust-Masks: 100 units.

- Standard protective masks for dust and particulates.

Request For Quotation documents will be available from Tuesday, **30 September 2025** on the e-Tender portal as well as on the official website of !Kheis Local Municipality and notice boards. Quotations will be opened on the same day at Supply Chain Management unit at 16h30. Late or unmarked bids will not be considered.

The quotation must be submitted on the letterhead of your business and to 97 Oranje Street, Groblershoop, 8850 or it can be mailed to louw.cynthia22@gmail.com and louwedwardine@gmail.com

Closing date for submit of quotations is on 09 October 2025 at !Kheis Municipality Supply Chain Management section at 16h30

The following conditions will apply

- Price (s) quoted must be valid for at least 30 Days from date to offer
- Company registration document
- An original tax clearance certificate must be submitted
- Supplier must be registered on the National Treasury Central Supplier Database
- Price quoted must be firm and must be inclusive of VAT
- A firm delivery period must be indicated
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms **MBD1, MBD4, MBD 6.1, MBD 6.2, MBD 8, MBD 9** and **Sworn affidavit** must be scrutinized completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.

Criteria for scoring is: **80 points for price, 20 points for specific goals.**

NB: No quotations will be considered from persons in the service of the state. Failure to comply with these conditions may invalidate your offer.

Yours Faithfully

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Mr MP Dichaba

Acting Municipal Manager

Delivery address

!Kheis Municipality

97 Oranje Street

Groblershoop

8850

MSCM Regulations ; “ in the service of state” means to be

- A member of
 1. Any Municipal council
 2. Any provincial legislature
 3. The National Assembly or the National council of provinces
- A member of the board of directors of any Municipal entity an employee of any national or provincial department national or provincial public entity or constitutional; institution within the meaning of the Public Finance Management Act (Act No 1 of 1999)
- A member of the accounting authority of any national or provincial public entity
- AN employee of parliament or provincial legislature.